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7:30 p.m. The regular meeting of the Village Board of Trustees was called to order by Mayor Kearns who led the Pledge of Allegiance. A roll call was answered aye by Kearns, Hampton, Wildermuth, Ostendorf and Kreher. Chief Buehler, Lieutenant Hill, Ira Renshaw and Sandy Stolte were also present.

Trustee Ostendorf made a motion; seconded by Trustee Kreher to approve the minutes from 11/15/10 as presented. A vote was answered aye by Wildermuth, Hampton, Kreher, Ostendorf and Kearns.

Trustee Kearns noted changes on the minutes from 12/16/10 under local improvements to Trustee Ostendorf asking about the status and add the word ambulance in front of part-time under public safety.

Trustee Kreher made a motion; seconded by Trustee Hampton to approve the minutes with the following changes as stated above. A vote was answered aye by Wildermuth, Hampton, Kreher, Ostendorf and Kearns.

VISITORS

LOCAL IMPROVEMENTS
Nothing new to report

WATER & SEWER
The trash portion of Gary Kearns water bill for 825 New Baldwin Road # C was continued discussion from last meeting. Trustee Kearns noted the ordinance reads it is the responsibility of the customer to notify if trash service is to be removed if using a dumpster service, but the utility application was not filled out when water was turned on at unit C. Trustee Wildermuth noted it should be the owner’s responsibility to check their bill.

Trustee Hampton made a motion; seconded by Trustee Kreher to approve the credit of $214.93 for trash service billed on 825 New Baldwin Road #C. A vote was answered aye by Hampton, Kreher. Wildermuth voted nay. Kearns and Ostendorf abstained.

Ira Renshaw noted Rhutsal sent the plan for the waste water treatment plant to EPA for approval. They are still waiting on approval from Rural Development.

STREETS & ALLEYS
Ira Renshaw to check where the alley and the parking lot meet behind the post office and maybe fill in with rock or cold patch to level out.

Ira noted Andy, Gary and Vic need to take the mosquito license test January 11 & 12 in Mount Vernon. The cost is $40 per person to register for 2 days of training and testing.

Trustee Ostendorf made a motion; seconded by Trustee Kreher to approve to send Andy, Vic and Gary for mosquito license training and spray testing for $40 per person January 11 &12. A vote was answered aye by Wildermuth, Hampton, Kreher, Ostendorf and Kearns.

PARK
Trustee Ostendorf noted he just received the contract information for the circus, but has not had a chance to review.

CEMETERY
Nothing new to report

PUBLIC SAFETY
Trustee Ostendorf noted a committee meeting was held prior to the board meeting. Total calls year to date is 378 calls with one missed call. The tires were replaced on 4C20. A few of the ambulance members have not filled out W-4 forms. The election results: Donald Birkner is president, Debbie Main is secretary and Ron Birkner is treasurer. Terry Hamon to block social websites on the ambulance service computer. A certified letter to be sent
POLICE
Chief Buehler noted Hendricks completed the 80 hour course and Lieutenant Hill worked extra hours on a case that resulted in an arrest of a sex offender.

PERSONNEL
Ordinance 2010-08 Employee Policy change to sick time needs to be voted on.

Trustee Kreher made a motion; seconded by Trustee Ostendorf to approve Ordinance 2010-08 Employee Sick Time change allowing carryover of sick pay for retirement benefits. A vote was answered aye by Wildermuth, Hampton, Kreher, Ostendorf and Kearns.

Ordinance 2010-09 Part-time Employee policy needs to be voted on.

Trustee Ostendorf made a motion; seconded by Trustee Kreher to approve Ordinance 2010-09 Part-time Employee policy. A vote was answered aye by Wildermuth, Hampton, Kreher, Ostendorf and Kearns.

Resolution 2010-11 Ambulance pay needs to be voted on.

Trustee Wildermuth made a motion; seconded by Trustee Ostendorf to approve Resolution 2010-11 setting ambulance pay. A vote was answered aye by Wildermuth, Hampton, Kreher, Ostendorf and Kearns.

Trustee Kreher noted a committee meeting was held December 16 to discuss retro pay for Officer Hill for lieutenant pay. 2 out of 3 committee members recommend paying the retro pay for lieutenant pay.

Trustee Kreher made a motion; seconded by Trustee Ostendorf to approve retro pay to Officer Hill for lieutenant pay from May 18, 2010 to July 1, 2010. A vote was answered aye by Hampton, Kreher, and Ostendorf. Kearns and Wildermuth voted nay.

Trustee Kreher thought the seasonal workers should also get a Christmas ham. Since they work more hours than some of the part-time police officers.

Trustee Kreher made a motion; seconded by Trustee Hampton to approve giving a ham to the seasonal workers for Christmas. A vote was answered aye by Wildermuth, Hampton, Kreher, Ostendorf and Kearns.

Michelle noted the committee meeting pay will now come out of payroll with taxes taken out as per previous discussions.

GRANTS
Nothing new to report.

PUBLIC BUILDINGS
Nothing new to report.

ORDINANCE REVIEW
Ira Renshaw to contact Heiligenstein regarding sample ordinances for dumpsters for review by committee.

TREASURERS TIME
Sandy presented the monthly treasurer’s report and monthly financials.

Trustee Wildermuth made a motion; seconded by Trustee Hampton to accept the monthly treasurer report as presented. A vote was answered aye by Hampton, Wildermuth, Kreher, Ostendorf and Kearns.
Ordinance 2010-10 Tax Levy needs to be voted on.

Trustee Kreher made a motion; seconded by Trustee Hampton to approve Ordinance 2010-10 Tax levy as presented. A vote was answered aye by Hampton, Wildermuth, Kreher, Ostendorf and Kearns.

Sandy noted she may need to draw on the line of credit in January.

Ira noted QuickBooks needs to be updated. In May 2011 they will not be supporting the version of software we have. We can upgrade to Enterprise edition with 5 licenses for $2500 with unlimited support.

Trustee Ostendorf made a motion; seconded by Trustee Kreher to upgrade QuickBooks at a cost of $2500 for 5 license. A vote was answered aye by Hampton, Wildermuth, Kreher, Ostendorf and Kearns.

Ira noted we can switch payroll to QuickBooks for approximately $350 per year instead of using Pensoft.

Trustee Ostendorf made a motion; seconded by Trustee Kearns to purchase QuickBooks payroll at a cost not to exceed $500. A vote was answered aye by Hampton, Wildermuth, Kreher, Ostendorf and Kearns.

**CLERKS TIME**

Nothing new to report.

**MAYOR’s TIME**

Trustee Ostendorf made a motion; seconded by Trustee Kreher to go into executive session to discuss personnel and litigation at 8:37 p.m. with Lieutenant Hill, Chief Buehler, Ira Renshaw, Sandy Stolte and Michelle Neff present. A vote was answered aye by Hampton, Wildermuth, Kreher, Ostendorf and Kearns.

Trustee Kreher made a motion; seconded by Trustee Hampton to return to regular session at 9:04 p.m. A vote was answered aye by Hampton, Wildermuth, Kreher, Ostendorf and Kearns.

**OTHER BUSINESS**

Ira Renshaw to write a letter of accommodation to Luke Marlow recognizing his efforts in helping his neighbor at a time in need. Also letters of thanks to Ron’s One Stop and F.S for investing to improve their business in the Village.

There being no further business the meeting adjourned at 9:13 p.m.

Gary Kearns  
Village President

Michelle Neff  
Village Clerk